



**SONOMA COUNTY  
HOMELESS  
COALITION**

**Sonoma County Homeless Coalition Coordinated Entry Committee (CEA)  
Agenda for May 7, 2025  
12:00pm-1:30pm Pacific Time**

**Zoom link:**

<https://sonomacounty.zoom.us/j/92281657937?pwd=SW42V2tOcHdlY0o5OStQNfK3WUY4UT09>

	<b>Agenda Item</b>	<b>Packet Item</b>	<b>Presenter</b>	<b>Time</b>
1.	Welcome, Roll Call and Introductions		Committee Chair	12:00pm
2.	Approval of May agenda and April minutes (Action item)	1,2	Committee Chair	12:05pm
3.	Coordinated Entry Assessment and Prioritization redesign review (Action item)	3	Staff	12:15pm
4.	Public Comment on non-agenized items		Public	1:25pm

**PUBLIC COMMENT:**

*Public Comment may be made via email or during the live zoom meeting. To submit an emailed public comment to the CE committee email [Thai.Hilton@sonoma-county.org](mailto:Thai.Hilton@sonoma-county.org). Please provide your name, the agenda number(s) on which you wish to speak, and your comment. These comments will be emailed to all Board members. Public comment during the meeting can be made live by joining the Zoom meeting using the above provided information. Available time for comments is determined by the Committee Chair based on agenda scheduling demands and total number of speakers.*



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## Sonoma County Homeless Coalition Coordinated Entry Advisory Committee (CEA)

**April 2, 2025, 12:00pm. – 1:30pm.**

Recording: [https://sonomacounty.zoom.us/rec/share/VW\\_JPRRrad-FXNKWhhsxDev86F0ua1sBUSF2ZFWLIZGPISPVZWQ\\_oYEBvyGDxTj.zJsU4yPUf5YnOZ2b](https://sonomacounty.zoom.us/rec/share/VW_JPRRrad-FXNKWhhsxDev86F0ua1sBUSF2ZFWLIZGPISPVZWQ_oYEBvyGDxTj.zJsU4yPUf5YnOZ2b)

Passcode: UXFU6t@G

### **1. Welcome, Roll Call and Introductions**

- a. Meeting called to order at 12:01pm

#### **Rollcall**

Meghan Murphy (Proxy for Matt), Sasha Brown, Sara Vetter, Margaret Sluyk, Kathleen Pozzi, Kate Mather, Araceli Zavala, Karla McLaren, Chessy Ethridge, Emily Quig,

Absent: Lauren Taylor, Justin Milligan, Nathan Somersall

### **2. Approval of April agenda and March minutes (Action item)**

- a. Maragaret motioned to approve minutes and agenda. Sasha Seconded. Meghan abstained due to absence. Vote passes.

### **3. Follow up. CEA recommendation to Board regarding CE compliance. (Action item)**

- a. As a follow-up to a decision made by CEA Committee last month, staffed talked committee members through the current scoring tool and pointed out the potential conflicts with the proposal CEA Committee made to remove points from scoring for referral rejections.
  - i. CoC HUD scoring is based on objective performance measures.
  - ii. Performance measures should not be changed
  - iii. Current process not designed to assess referral rejections but rather enrollments.
- b. Members of the committee discussed the limited application of the original proposal and deliberated
- c. Sarah Motioned to request the workgroups consider the referral rejection when reviewing application. Emily 2<sup>nd</sup> with amendment to draft the conclusion of this conversation to the Board for their awareness. Motion passes.

### **4. Coordinated Entry performance evaluation**

- a. Kaitlyn and Manny, HomeFirst (HF) delivered a presentation on the Q2 performance evaluation presented last month.
  - i. Due to updated data standards some data (i.e. race and ethnicity) needed to be consolidated.



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- ii. Reported a substantial decrease in CE enrollment. This is largely attributed to lack of services for TAY.
- iii. Outflow: Number of participants exited from CE. Most exits are due to automatic 365-day dismissal. HF did a substantial amount of work to reduce the amount of people that were exited due to missing ROI's.
- iv. Geographic GAP Analysis: Many regions have seen decreased "active participants" compared to active BNL participants. Santa Rosa specifically, was identified to have a large discrepancy in the number of participants in CE vs B active BNL participants.
- v. Referral Rejections: Nearly 50% of referrals are accepted. Expecting this number of continue to increase over time.
- vi. Equity Analysis: Increase in Latino/Hispanic participants. Decrease in enrollments seen for Black/African Americans. Concurrently, the referral rate for Black/African Americans is lower than other populations. HF staff continue work to identify way to better reach this population.

**5. Public Comment on non-agenized items**

- a. No comments on non-agenized items

**6. Adjournment**

- a. Meeting adjourned at 1:01pm



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## **Sonoma County Continuum of Care Coordinated Entry Advisory Committee (CEA) Executive Summary**

**Item:** 3. Coordinated Entry Assessment and Prioritization redesign review (Action item)

**Date:** May 7, 2025

**Staff Contact:** Thai Hilton [thai.hilton@sonoma-county.org](mailto:thai.hilton@sonoma-county.org)

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### Agenda Item Overview

In November 2023 Lead Agency staff began meetings with a group of stakeholders to redesign the Coordinated Entry (CE) assessment and prioritization process. The group was tasked with creating a new assessment tool and prioritization process to replace the VI-SPDAT and current prioritization process. This group has been meeting on a bi-weekly basis since then.

In 2024, Lead Agency staff presented an update to the CEA committee and Coalition board. This updated informed this committee and the board of the process it had developed to redesign the system. This update contained information on what data was used to identify the most vulnerable individuals in the system, how the system would prioritize individuals for Permanent Supportive Housing (PSH), how they would avoid having to reassess the roughly 2,000 individuals in the system and how they would incorporate an equity lens to address the inequities in the current system. The Lead Agency also received feedback on how to prioritize Rapid Rehousing (RRH) interventions.

The working group has now concluded its work. The group has developed a new prioritization process for PSH, RRH and Other permanent housing programs. Additionally, the group has developed a new, much shorter, assessment tool which will significantly reduce the amount of time to assess someone and reduces the number of invasive questions that will be asked. The new assessment tool will work for all populations and will not require reassessment when someone moves from one population to another.

If approved, this redesign will significantly change the local CE system. Staff believes the new tool will reduce administrative burden on assessing agencies, make a more flexible and equitable CE system and reduce the trauma associated with assessment. The Lead Agency is looking for approval of the tool and the new assessment and prioritization process. If approved by this committee and the board, the working group will begin to develop an implementation plan and could begin using the new system this year.

The lead agency would like to thank all the working group members who contributed countless hours to this important process.

### **RECOMMENDED ACTION(S)**



Approve the new assessment tool and prioritization process.